



Welcome to Kids Studio

Welcome to Kids Studio. We look forward to taking care of your child while you use The Studio. Please take the time to read and become familiar with our policies, which have been set to ensure your child's safety and enjoyment of Kids Studio.

OUR MISSION STATEMENT

At Kids Studio, we provide a safe, stimulating and playful environment where children are encouraged to learn, explore, experiment, and be active, imaginative, social and creative.

The Studio is committed to ensuring the safety of all children left in our care. All staff are trained in emergency response procedures and are AED certified. In addition, our child care staff are registered through Trustline, as required by SB 702 for Ancillary Day Care Centers.

Trustline is California's registry of license-exempt child care providers who have passed a background screening. All caregivers listed with Trustline have been cleared through a fingerprint check of records at the California Department of Justice's CA Criminal History System, the California Child Abuse Central Index, and the Federal Bureau of Investigation's criminal history database. Trustline is administered by the California Department of Social Services and the non-profit Child Care Resource and Referral Network. It is endorsed by the California Academy of Pediatrics.

The Studio also operates our child care center in accordance with the California Health and Safety Code Section 1596.70 which requires a parent or guardian to remain on the premises at all times when a child is left in our care.

ABOUT KIDS STUDIO

Kids Studio is specially designed for children from infants to 12-year-olds. Parents must remain on-site (in any area of The Studio) while your children are in Kids Studio. Parents can rest assured that your children will be well cared for and will have a fun and enjoyable experience during each visit.

Our Daily Activity Calendar offers an innovative array of games and activities to keep kids active, involved and engaged. Your child will have the opportunity to participate in group activities, to pursue individual interests...or to just play with friends.

The Kids Studio entrance is located down the hall to the right of the Service Desk, making it easy and convenient for parents to drop off your children in Kids Studio upon arrival.

OUR STAFF

Our Kids Studio associates have a true love of working with children. They have all been through a background check, CPR and first aid training, and extensive club training in the provision of child care services. We all share the common goal of providing a safe, enriching and caring environment for your children.

HOURS OF OPERATION

Kids Studio is open seven days a week.

- Monday through Thursday..... 8:00am to 1:00pm and 4:00pm to 8:00pm
- Friday..... 8:00am-1:00pm and 4:00pm to 8:00pm upon request
- Saturday through Sunday 8:00am to 1:00pm

We will have special hours on holidays – watch for postings in the club and on the web site.

KIDS STUDIO PRIVILEGES

Our members' and guests' children ages 12 weeks to 12 years are eligible to visit the Kids Studio on a reservation basis. Parents are encouraged to make reservations online or at the Service Desk. Reservations may be made for up to two hours, in half-hour increments. An hourly or membership fee applies for each child. A \$5 no-show or late cancel fee applies. A late cancellation is anything within one hour of reservation start time.

As an unlicensed childcare facility in a recreational fitness club, Kids Studio exists to provide interim daycare for the children of members while you are visiting The Studio. For this reason, only a parent or legal guardian may drop off his or her child in Kids Studio (i.e., you may not check in anyone's child but your own) and the parent or legal guardian must stay on our premises throughout the child's stay in Kids Studio. This California state guideline applies specifically to Kids Studio and childcare services; a parent does not have to be on club premises when your child is enrolled in a club-supervised program such as a Kids Workout Class.

KIDS STUDIO FEES

Space is first come; first serve. Members must schedule the child's visits online or with the Service Desk prior to your arrival. A 2 hour daily maximum applies to all children over the ages of 3 month to 12 years. For Infants ages 12 weeks to 4 months a 1 hour daily maximum applies. Any unused Childcare visits are not refundable or transferrable.

- Hourly Fee for Member Children **\$5.00** per hour*
- Hourly Fee for Non-Member Children **\$8.00** per hour*
(Applies to the child of a guest. Fee is per child. After the first hour, the fee may be pro-rated in half-hour segments.)
- Diaper Change **\$1.00** per diaper
(fee applies only if Kids Studio provides the diaper)
- Late Pick-Up Fee **\$5.00** per 15 minutes*
(fee is for children who are picked up AFTER our posted closing time or after reserved time)

***Fee is per child.**

YOUR FIRST VISIT

Prior to your child's first visit to Kids Studio, we ask that you complete our "Emergency/Waiver Form" and show us proof of your child's birth date. The form includes important information about your child and the names/contact information for each parent or legal guardian who is authorized to drop off and pick up your child from Kids Studio.

CHILDREN NEW TO KIDS STUDIO

Coming in to a new environment can sometimes be a frightening experience for a young child. Each child is different, but for those who are tentative or insecure about being left in a new place, we have found that they adjust best when parents use the club in the following manner:

- For the first few visits, we recommend short visits between 45 and 60 minutes, with a gradual build-up of time on future visits.
- When dropping children off, make your departure as quick as possible. A quick goodbye eases the separation for the child; don't sneak out.
- Staff members are available and open to any suggestions you may have to help us ease your child into the facility. In addition, staff members can provide you with advice on how to ease the transition into Kids Studio.

SPECIAL NEEDS CHILDREN

If your child has special needs, please arrange a meeting with our General Manager prior to your first visit. Reviewing your child's special needs will allow us to be prepared to take care of your child and ensure a successful visit.

Please note that we are not able to provide constant one-on-one care for individual children, and that there may be cases that we are not equipped, staffed or properly trained to accommodate.

CHECKING IN

Each time you check your child into Kids Studio, we will ask to see your membership card. If you do not have a Studio membership card, you may have your photo taken and a card made at the Service Desk. Membership cards are required for access to Kids Studio.

Our childcare attendant will ask you which part(s) of the club you will be using – recording this will allow us to find you quickly should the need arise.

SAFETY AND OTHER POLICIES

To ensure a safe and enjoyable experience in Kids Studio for all children, we have put together the following policies and guidelines:

- Only the parent or legal guardian who checked in the child will be allowed to pick up the child (unless a signed waiver identifying a different adult who will pick up the child is provided to Kids Studio staff).
- Only parents or legal guardians will be allowed to check in children to Kids Studio.
- Parents must remain on The Studio premises while your children are in Kids Studio (failure to comply may result in loss of childcare privileges).
- Please place all diaper bags, backpacks or other allowed items in a cubby. Children's belongings should be labeled.
- Upon arrival, please check your child's pockets and remove any small items that could fit into a child's mouth, regardless of your own child's age.
- We have potty training tags available to alert the staff that your child may require extra attention in the restroom. Parents should bring an extra set of clothes for children who are potty training.
- Staff will assist young children in the bathroom when needed.
- Please ensure that diapered children are dry and clean before bringing them into Kids Studio; disposable diapers only please. Parents are welcome to use our diaper changing station or to provide us with extra diapers for your child in case they are needed during their stay.
- All staff members wear gloves during diaper changes. The changing station is thoroughly washed with a sanitizer solution after each use and dried with a new paper towel.
- All electrical sockets are "baby-safe".
- Food may not be brought into Kids Studio. Plastic, non-spill Infant bottles are permitted.
- If a child is upset or uncomfortable for a period of 15 minutes or longer, the staff has the option to request parental assistance.
- For the safety of children, adults are not allowed in Kids Studio other than to drop off and pick up their children. In the beginning, we allow for a short transition period during which the parent may stay with the child for up to fifteen minutes to acclimate them.

SICK CHILDREN

For the health, wellbeing, and safety of all children, we ask parents to not bring children who are ill to Kids Studio. If, in the determination of our staff, a child shows visible signs of illness at check-in, we will not permit admittance. Should your child show signs of illness after entering, we will contact you immediately to remove your child from the facility.

The guideline to follow is that a child must be symptom-free for a 24-hour period from fever, colds, an excessive runny nose that is not clear, coughing that is congested or “croupy” sounding, breathing that sounds congested, a rash of any kind, eyes that are red or swollen, eye discharge, vomiting or difficult teething issues. Children on an antibiotic medicine for less than 24 hours should not be brought in. If we wipe your child’s clear runny nose three times, we will ask you to come get your child.

Germs are commonly transmitted through children’s hands. We recommend that you wash your child’s hands both before and after a visit to Kids Studio.

AGGRESSIVE BEHAVIOR POLICY

Children must follow the direction and instruction of our staff at all times. Behavioral problems that require discipline and compromise the safety of other children may result in suspension of privileges for a defined period. Appropriate action will be determined on a case-by-case basis.

If a child bites, scratches, kicks, hits, uses foul language, or acts hostile toward another child while in Kids Studio, we will follow this protocol:

- The aggressor and injured child will be separated.
- First aid and TLC will be applied to the injured child and his/her parent will be notified.
- The aggressor’s parent will be notified to come to Kids Studio and remove the child from the facility for the day.
- An incident report will be completed.

Information regarding a particular child or offender is kept confidential. If there is a pattern of ongoing aggressive behavior, Kids Studio privileges may be suspended for an extended period by club management. The parent will be notified regarding finding alternative interim care or time limitations in Kids Studio.

As an example, in instances of biting: after the first and second bites, the child will be sent home (based on severity). If a third bite takes place within a 30-day time period, this action may lead to a 30-day suspension from Kids Studio privileges.